



## Joint Parish Pastoral Council (PPC) and Finance Council (FC) Meeting Minutes

**Date:** June 23, 2022

**Time:** 6:30pm

**Location:** In Person and Zoom

<b>Presider</b>	Marc Cove and Teri Asiala					
<b>Note Taker</b>	Teri Asiala					
<b>PPC Members</b>	Amos, Matthew		Asiala, Teri	X	Brewster, Robyn	X
	Capecchi, John	X	Coelho, Sonya	X	Heasley, Marymartha	X
	Schmidt, Amy		Nance, John	X	Rivera, Lourdes	
	Jim Cady	X				
<b>Finance Council Members</b>	Marc Cove	X	Craig Johnson	X	Brian Leonard	X
	Maria Westfall	X	Jim Stevenson	X	Jeanine Kuwik	X
	Dave Schiltgen	X	Kathy Konrad		Paul Ahlers	
	Peggy Castillo		Tim Ryan			
<b>Parochial Administrator</b>	Connelly, Fr. Joe	X				
<b>Administrator</b>	Farrell, Denny	X				
<b>Trustees</b>	Larson, Greg	X	Pitts, Sue	X		
<b>Guests/Staff</b>						

## Agenda Topics

### Welcome and Prayer

Father Joe opened the meeting with a prayer

### Approval of May minutes

Minutes were approved by the joint council members



### **Administrator Update - Denny**

- A. Denny had provided the joint councils with the proposed final 2022-23 operating budget in advance and had answered questions of members prior to the meeting. Denny stated that he is confident in the proposed budget revenue amount of \$1.39M which is down from \$1.5M last year. The decrease is due to loss of parishioner financial support. Although our number of families has stayed even, we have lost some of our larger financial supporters. To make up some of the revenue shortfall, Denny has asked the Fall Festival Committee to increase their revenue goal by \$20,000. This will need to come from big ticket sales and the silent auction. The joint council had no additional questions. The finance council will now take the next steps to approve the budget.
- B. Denny reported that the budget includes a new position for a Faith Formation Coordinator and the position has been posted and we have two responses. One has been interviewed by Father Joe, Zach, Paul and Sarah Gibson.
- C. Denny reported on the status of the new pole barn which has been delayed by additional review by the city of Oakdale. The concrete floor is finally in and Denny expects completion soon.
- D. Denny reported that the GA Stewardship Commission is renaming to the GA Engagement Commission and asked if anyone had concerns with the new name. Engagement will more clearly define the objective of the commission to engage parishioners to use their time and talent in support of GA. The treasure will come once we have engaged parishioners.

### **Synod/Discipleship Practices Update – Robyn and Amy**

- A. Robyn updated the joint council on the Synod weekend that she and Amy participated in on June 3-5. She stated that it was well attended with excellent lay participants from all parishes in the diocese. There were three areas of focus: 1. Forming Parishes that are in the service of evangelization, 2. Forming missionary disciples who know Jesus' love and respond to his call, and 3. Forming youth and young adults in and for a Church that is always young. The participants joined into small groups and had deep conversations on proposed focus areas in each of these three areas. They then voted on what items they found most important for the parishes to focus on. There is a good article in the Catholic Spirit about the Synod. GA will host a follow up meeting of Synod leadership and parish staff from 10:00-2:00 on Friday, June 24. Archbishop Hebda will celebrate Mass at 11:45AM. Additional information is forthcoming on the Synod focus areas and how it will impact parishes.
- B. Robyn then updated the joint councils on the Discipleship Practices program being held at St Kates. Both Robyn and Amy are participating and attending classes under this program. GA participation is being funded by a grant from the Lily Foundation. Robyn and Amy have formed a small group at GA. She updated the joint council on a discipleship retreat being planned for GA on the morning of Sept 24<sup>th</sup>. After the retreat, there will be 4 small group meetings for attendees. Robyn requested that all members of the joint council put the date on their calendars and plan to attend.

### **Old Business**

- A. Faith Formation Coordinator position – Denny previously covered
- B. New pole barn update – Denny previously covered
- C. Miscellaneous inquiries from parishioners. Teri reviewed several inquiries from parishioners as follows.



- a. New pole barn cost and approval – Marc responded to parishioner on behalf of the Finance council
- b. Christian Cupboard being listed on our web site when it is not a GA ministry – Marc responded to parishioner stating that this was not a finance council issue but he had asked about it and it was an administrative decision to support CCEFS in this way because it is a ministry that has been supported by the parish for 39 years and on GA property.
- c. Need for faith formation staff – being hired now.
- d. Status of the Long Range Strategic Plan – addressed in the weekly email communication to parishioners. The LRSP is still in place and will be updated in late 2022-early 2023 after we get some priority items completed.
- e. Timeliness of PPC minutes – agreement that we will get approvals for the minutes in a more-timely manner
- f. Safety and Security Commission proposal was sent to all joint council members for review and will be addressed by the Finance Council
- g. The GA Disability Commission requested that we ensure that in all of the initiatives we are suggesting we involve and include them and keep inclusion top of mind. All agreed and were thankful for the reminder.

#### **Recap of Survey Voting on Parking Lot items in support of GA initiatives**

*As a reminder, the key GA Initiatives are below as identified previously:*

- *Evangelization (increase membership, revenue and engagement)*
  - *Education of the faith for Adults and Young people (Deepen Knowledge of Faith)*
  - *Reach out to people of the parish and promote their talents and gifts*
- A. Denny sent out a survey of the items on our parking lot to determine which 3 items the joint council wanted added to the priority list. The highest vote getters were:
1. A Sunday evening Mass for young adults. After some discussion and input from Father Joe this was adjusted to be a Sunday evening gathering or maybe monthly Mass, etc. Greg and Maria agreed to own this one and get input from staff and young adults and then document the scope of this item.
  2. Adult Education opportunities – a possible RCIA type education for non-RCIA participants. After some discussion, this could be very big and may overlap with number 4 below. Teri agreed to own this one and work with Robyn/Amy and also meet with Father Joe and staff and get input from the parish on needs before determining a scope.
  3. Fixed Asset project. The finance council brought forward the need for a fixed asset inventory that must be completed and therefore will be added to the priority list. Jeanine and Jim S agreed to own this one and will create a scope document.
  4. In addition, the joint council added the Discipleship Retreat that Robyn updated us on to the list as a priority. This item will be owned by Robyn and Amy.

Note: The GA staff also completed the survey and the number one focus that the staff voted for was “Programs for Seniors in the Parish/Recreation of the Retreads group”. Denny is looking for someone to own this one and build a scope document. If an owner is found it can be added to the priority list.



As a reminder, all priority items must have an assigned owner(s) who will elicit input from staff and parishioners to document the scope of the initiative. In some cases, the initiative may not move forward after doing some investigation. We all must urge ideas to come from our commissions and parishioners as we move forward.

Our total priority list as it stands now is:

1. Joint meetings of PPC and FC – Owner Teri/Marc - Underway
2. Pancake Breakfast with City of Oakdale – June 25 – Owner Marc – Underway
3. Discipleship Retreat - owner Robyn and Amy - Underway
4. Sunday evening gathering or maybe monthly Mass, etc. - Owner Greg and Maria - Scoping
5. Adult Education opportunities – a possible RCIA type education for non-RCIA adults – owner Teri - Scoping
6. Fixed Asset project – owner Jeanine and Jim S - Scoping

Completed:

1. GA Get Back Together weekend May 21-22 – Owner Denny - Completed

#### **Future Dates**

- No July Meeting – Picnic July 19<sup>th</sup> 6:00PM at Platinum Bank
- August meeting – August 23<sup>rd</sup> 6:30 with light meal at 6:00

**Adjournment** - Father Joe led us in prayer