



Parish Pastoral Council (PPC) Meeting Minutes

Date: March 9, 2021

Time: 7pm

Meeting was held via Zoom Video conferencing.

In attendance were ten of twelve PPC members, both Trustees, the parish priest, the parish administrator, and four guests.

Agenda Topics

7:03 Meeting Opening

Prayer lead by Mike.

Mission and Values read by John C.

7:05 Parishioner Forum. None.

7:06 Approval of February 2020 Meeting Minutes.

Motion to approve the minutes made by John C. and seconded by Teri. Approved.

7:07 Old Business. None.

7:07 New Business.

- 1) Discipleship Practices Program St. Kate's. Participation – Suzanne.

The PPC discussed potential Guardian Angels (GA) participation with the three intensive and ten extensive positions. There is belief that many parish members will be interested in participating. We need to start the recruiting very soon, but it is important that we have a process to assure fairness.

The PPC was unanimous (show of hands) with the recommendation to proceed with participation. Suzanne will let St. Kate's know that we will be participating.

- 2) Faith Formation Task Force Proposal – Nancy/Paul

With regards to faith formation program registration fee, the PPC felt that there should be no registration fee. This recommendation will be made to the Finance Council for consideration. The costs for faith formation under this proposal would be lower than current programs, e.g., no nursery, fewer if any textbooks, no Wednesday night paid faith formation assistant.



A question was asked about difficulties with recruiting volunteers for the various positions within the elementary faith formation proposal. As these are not “teaching positions” as before, Paul felt that recruitment would be much easier. Parents would not be required to attend, but it is hoped that they would volunteer for the positions as they are easier and more enjoyable. If we did require a registration fee, perhaps we could waive this fee for parents who volunteered.

The PPC liked the home option. Perhaps the home option would provide flexibility for occasional use when a student cannot make the in-person, Wednesday night session. The PPC also liked the idea of a youth led Mass.

The PPC was unanimous (show of hands) with proceeding with the task force proposal. It was suggested that the PPC reach out to task force participants to thank them for their work.

3) Safety Committee Report. Brian/Craig S./Maria.

Craig provided an overview of the Emergency Guide and Lead Lanyards. It is very comprehensive. We need to assure that it is consistent with Archdiocesan requirements.

There was discussion as to what constitutes an “event” requiring a lead staff or volunteer wearing a lanyard. Both the Men’s and Women’s Club felt that any events in Peter O’Neil Hall should be considered a GA Event.

With regards to a Safety Committee structure. The PPC was not unanimous in their opinion. With a show of hands, seven PPC members felt the Safety Committee should be sponsored by the Finance Council. Remaining members felt it should be with the PPC or were undecided. The Safety Committee does need a “chair”. Perhaps the current committee membership can choose a chair.

The PPC endorsed the recommendations regarding the purchase of additional equipment.

8:32 pm Administration Report - Denny.

A new parish accountant has been hired. She will work 30 hrs/week and will start on March 15. A new audio/video technical assistance has also been hired. He will work 6-10 hours per week mostly to support the weekend liturgies. He has already started.

The first Fish Fry sold 662 dinners. The second one is already sold out.



8:37 Pastor Report – Fr. Rodger.

There are three applicants for the liturgy coordinator position.

The Parish Liturgy Planning Team and the Re-opening Task Force have received input at the pace of re-opening, especially that relating to weekend liturgies. Much of this input suggests that weekend liturgies be more open, e.g., in person attendance during the Saturday livestream Mass.

8:45 Commission Reports additions. None.

8:45 Meeting Adjourned with the Lord's Prayer.

Action Items (for next meeting):

- St. Kate's Discipleship Program Membership process.
- GA Coffee Corner consideration status.
- Staffing update. (Fr. Rodger)

Action Items (at later date):

- Pandemic Baptism and First Communion Mass Recognition (Liturgy Commission)
- Hybrid Meeting Technology (to be determined)

Submitted by Tom Rasmussen